

**MINUTES OF THE REGULAR MONTHLY MEETING OF THE**  
**JERSEY SHORE AREA JOINT WATER AUTHORITY**  
**HELD ON FEBRUARY 15, 2021**  
**BY VIDEO CONFERENCING**

Chairman Richard W. Buttorff called the meeting to order at 6:30 P.M. which was held by video conferencing:

Members present were Barbara E. Schmouder, Krista J. Gephart, Samantha L. McIlwain, Richard W. Buttorff, Kenneth B. Bierly, Katlyn A. Wasson and Lisa L. Urbine. Also, present was Manager Judith A. Cohick, and Attorneys Martin A. Flayhart and Dale A. Tice with the firm of Carpenter, Harris & Flayhart, Solicitor. There were no visitors.

The minutes of the January 18, 2021 reorganization meeting were presented. Upon a motion by Krista J. Gephart, seconded by Samantha L. McIlwain, it was moved to accept the minutes of the reorganization meeting of January 18, 2021 as presented. The motion passed unanimously.

The minutes of the January 18, 2021 regular monthly meeting were presented. Upon a motion made by Kenneth B. Bierly, seconded by Krista J. Gephart, it was moved to accept the minutes of the meeting for January 18, 2021 as presented. The motion passed unanimously.

Judith A. Cohick presented the Manager's Report for February 15, 2021. A motion was made by Samantha L. McIlwain, seconded by Lisa L. Urbine, to accept the Manager's Report as presented. The motion passed unanimously.

In her report the Manager discussed, among other items, the new requirements by DEP for a quarterly evaluation of each plant filter. She also reviewed the new revisions to the regulation regarding the Lead and Copper Service Line and the requirements for a written inventory of the entire system to be submitted to EPA by January 16, 2024.

The Personnel Committee scheduled a Zoom meeting for noon February 16, 2021 to discuss a policy regarding the procedure with regard to employees during a pandemic event. The Manager will contact the Williamsport Water Authority to see if they have a policy regarding employee compensation and leave after exposure to the covid-19 virus.

The Manager has had no further contact from our insurance underwriter regarding the 911 Communications Tower. She hopes to have more information for the March Board meeting regarding how it would affect the Authority's Insurance and the additional insurance costs.

A motion to approve payment of the monthly bills in the amount of \$17,234.79 was made by Kenneth B. Bierly, seconded by Krista J. Gephart. The motion passed unanimously.

A motion was made by Barbara E. Schmouder, seconded by Krista J. Gephart, to adjourn the meeting at 7:13 P.M. The motion passed unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Barbara E. Schmouder". The signature is written in black ink and is positioned above the typed name.

Barbara E. Schmouder, Secretary