

MINUTES OF THE SPECIAL MEETING OF THE
JERSEY SHORE AREA JOINT WATER AUTHORITY
HELD ON FEBRUARY 22, 2021
BY VIDEO CONFERENCING

Chairman Richard W. Buttorff called the meeting to order at 6:45 P.M. which was held by video conferencing.

Members present were Barbara E. Schmouder, Krista J. Gephart, Samantha L. McIlwain, Richard W. Buttorff, Kenneth B. Bierly, Katlyn A. Wasson, Brett S. Bowes and Lisa L. Urbine. Also, present was Manager Judith A. Cohick, and Attorney Martin A. Flayhart with the firm of Carpenter, Harris & Flayhart, Solicitor. There were no visitors.

The Board discussed a resolution adding an amendment to the Employee Handbook regarding Sick Leave-Pandemic Policy. The amendment was reviewed by the Board and after some draft revisions were made a motion was made by Lisa L. Urbine, seconded by Samantha L. McIlwain to adopt Resolution No. 2-22-2021 titled "A Resolution by the Jersey Shore Area Joint Water Authority Updating Its Employee Handbook". A roll call vote was called as follows: Brett S. Bowes, yes; Kenneth B. Bierly, yes; Lisa L. Urbine, yes; Katelyn A. Wasson, yes; Krista J. Gephart, yes; Samantha L. McIlwain, yes; Barbara E. Schmouder, yes; and Richard W. Buttorff, yes. There were no negative votes. The motion to adopt Resolution No. 2-22-2021 passed unanimously. A copy of the Sick Leave-Pandemic Policy will be added under the section-Employee Benefits, C.1. Sick Leave-Pandemic Policy in the "Employee Handbook Updated September 2018".

A short discussion was then held regarding consideration of raising the water rates by two (2%) per cent. This matter had originally been discussed at the October 19, 2020 Board meeting with no action taken. The Board will discuss the matter further at the regular monthly meeting on March 15, 2021.

A motion was made by Krista J. Gephart, seconded by Brett S. Bowes, to adjourn the meeting at 7:02 P.M. The motion passed unanimously.

Respectfully submitted,



Barbara E. Schmouder, Secretary