

MINUTES OF THE REGULAR MONTHLY MEETING OF THE
JERSEY SHORE AREA JOINT WATER AUTHORITY
HELD ON APRIL 19, 2021 AT 1111 BARDO AVENUE
JERSEY SHORE, PENNSYLVANIA 17740

Chairman Richard W. Buttorff called the meeting to order at 6:31 P.M.

Members present were Barbara E. Schmouder, Krista J. Gephart, Samantha L. McIlwain, Richard W. Buttorff, Kenneth B. Bierly, Lisa I. Urbine and Katlyn A. Wasson. Also, present was Manager Judith A. Cohick, and Attorneys Martin A. Flayhart and Dale A. Tice with the firm of Carpenter, Harris & Flayhart, Solicitor. There was one visitor, Rebecca Swales, CPA from Baker Tilly US, LLP.

Rebecca Swales, CPA from Baker Tilly US, LLP presented the 2020 Audit and Financial Statements for the Authority.

The minutes of the March 15, 2021 meeting were presented. Upon a motion by Krista J. Gephart, seconded by Samantha L. McIlwain, it was moved to accept the minutes for March 15, 2021 as presented. The motion passed unanimously.

Judith A. Cohick presented the Manager's Report for April 19, 2021. A motion was made by Samantha L. McIlwain, seconded by Kenneth B. Bierly, to accept the Manager's Report as presented. The motion passed unanimously.

A motion was made by Samantha L. McIlwain, seconded by Kenneth B. Bierly, to increase the capitalization of any asset from \$1,000.00 to \$5,000.00 and higher in accordance with the suggestion of the auditor, Rebecca Swales, CPA from Baker Tilly US, LLP. The motion passed unanimously.

A motion was made by Krista J. Gephart, seconded by Lisa L. Urbine, to accept and approve the 2020 Audit and Financial Statements of Baker Tilly US, LLP presented by Rebecca Swales, CPA. The motion passed unanimously.

The Board had an extended discussion regarding the proposed License Agreement between the Authority and Lycoming County for the 911 communications tower. The Solicitor distributed email communications from J.P. Geise, the insurance

agent for the Authority, regarding his suggestions for insurance coverages which should be provided by Lycoming County with the Authority to be an additional insured on the insurance coverages.

The Solicitor then reviewed a draft of the License Agreement which had been sent by Lycoming County with suggested changes that had then been made by the Solicitor. After further discussion by the Board a motion was made by Kenneth B. Bierly, seconded by Samantha L. McIlwain, to authorize the Solicitor, in consultation with the Authority insurance agent, to send a revised License Agreement to the County for its consideration, with a final proposed agreement to be presented to the Board at its May 2021 meeting for consideration for approval or denial. The motion passed unanimously.

The Solicitor presented Resolution No. 2021-04-19 titled:

A RESOLUTION OF THE JERSEY SHORE AREA JOINT WATER AUTHORITY AMENDING RESOLUTION 84-2, AS PREVIOUSLY AMENDED BY RESOLUTION 87-10-19, RESOLUTION 91-11-18, RESOLUTION 99-11-15, RESOLUTION 05-11-21, RESOLUTION 06-10-16, RESOLUTION 2011-04-18, RESOLUTION 2017-06-19, RESOLUTION 2019-01-21, AND RESOLUTION 2019-10-21 ESTABLISHING WATER RENTS, RATES AND CHARGES FOR FURNISHING WATER SERVICE TO CONSUMERS SERVED OR TO BE SERVED THROUGH THE WATER SYSTEM OWNED BY THIS AUTHORITY; PROVIDING FOR PAYMENT AND COLLECTION OF SAID WATER RENTS, RATES AND CHARGES AND THE ENFORCEMENT THEREOF; ADOPTING CERTAIN RULES AND REGULATIONS APPLICABLE TO THE WATER SYSTEM AND AUTHORIZING ADOPTION OF ADDITIONAL RULES AND REGULATIONS APPLICABLE TO THE WATER SYSTEM.

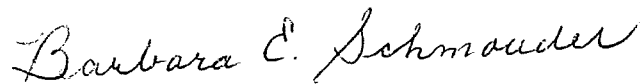
A motion was made by Krista J. Gephart, seconded by Katlyn A. Wasson, that Resolution 2021-04-19 providing for a three (3%) per cent water rate increase effective July 13, 2021 be adopted as presented. A roll call vote was called as follows: Samantha L. McIlwain, yes; Krista J. Gephart, yes; Katlyn A.

Wasson, yes; Lisa L. Urbine, yes; Richard W. Buttorff, yes; Kenneth B. Bierly, yes; and Barbara E. Schmouder, yes. The motion passed unanimously.

A motion to approve payment of the monthly bills in the amount of \$37,129.33 was made by Lisa L. Urbine, seconded by Samantha L. McIlwain. The motion passed unanimously.

A motion was made by Krista J. Gephart, seconded by Samantha L. McIlwain, to adjourn the meeting at 8:02 P.M. The motion passed unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Barbara E. Schmouder".

Barbara E. Schmouder
Secretary