

MINUTES OF THE REGULAR MONTHLY MEETING OF THE
JERSEY SHORE AREA JOINT WATER AUTHORITY
HELD ON MAY 17, 2021 AT 1111 BARDO AVENUE
JERSEY SHORE, PENNSYLVANIA 17740

Chairman Richard W. Buttorff called the meeting to order at 6:43 P.M.

Members present were Barbara E. Schmouder, Krista J. Gephart, Samantha L. McIlwain, Richard W. Buttorff and Kenneth B. Bierly. Also, present was Manager Judith A. Cohick, and Attorney Martin A. Flayhart with the firm of Carpenter, Harris & Flayhart, Solicitor.

The minutes of the April 19, 2021 meeting were presented. Upon a motion by Kenneth B. Bierly, seconded by Krista J. Gephart, it was moved to accept the minutes for April 19, 2021 as presented. The motion passed unanimously.

Judith A. Cohick presented the Manager's Report for May 17, 2021. A motion was made by Krista J. Gephart, seconded by Samantha L. McIlwain, to accept the Manager's Report as presented. The motion passed unanimously.

The Manager reported that Chet Overdorf has been hired to fill the position of utility person/backhoe operator which is being vacated with the resignation of David Cohick.

Finance Committee Chair Krista J. Gephart reported that the committee had met via video conferencing on Thursday, May 13, 2021, to discuss the renewal of the Certificate of Deposit held by the Authority with Jersey Shore State Bank. It was recommended that we renew the Certificate of Deposit at the rate of 0.40% for a shorter term of 18 months with no penalty for early withdrawal or closeout. A motion was then made by Kenneth B. Bierly, seconded by Samantha L. McIlwain, that we renew the current Certificate of Deposit with Jersey Shore State Bank at the rate of 0.40% for a term of 18 months with no penalty for early withdrawal or closeout. The motion carried with one abstention by Krista J. Gephart.

Further consideration of the 911 Communications Tower agreement was tabled until the June 21, 2021 meeting.

New Business:

A motion was made by Samantha L. McIlwain, seconded by Krista J. Gephart that the pay rate for the new full-time employee, Chet Overdorf, be at the rate of \$25.00 per hour and that he would be entitled to benefits after ninety days. The motion passed unanimously.

The Board reviewed the proposed health insurance package presented in the Manager's Report. The 2021-2022 Healthcare Coverage was discussed. A motion was made by Samantha L. McIlwain, seconded by Krista J. Gephart, that the Authority keep the same coverage program that is in place with the Geisinger Funding Alternative beginning July 1, 2021. The motion passed unanimously.

The Board reviewed the letter of May 6, 2021 from Manager Judith A. Cohick indicating her intent to retire on December 31, 2021. A motion was made by Samantha L. McIlwain, seconded by Krista J. Gephart, to accept her letter of intent to retire on December 31, 2021 with regrets. The motion passed unanimously.

A motion was made by Krista J. Gephart, seconded by Samantha L. McIlwain that we start the process of advertising the position of manager with Judith A. Cohick stating that she will train the individual. The motion passed unanimously.

A motion to approve payment of the monthly bills in the amount of \$68,623.62 was made by Krista J. Gephart, seconded by Kenneth B. Bierly. The motion passed unanimously.

A motion was made by Barbara E. Schmouder, seconded by Krista J. Gephart, to adjourn the meeting at 7:38 P.M. The motion passed unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Barbara E. Schmouder".

Barbara E. Schmouder
Secretary