

MINUTES OF THE REGULAR MONTHLY MEETING OF THE
JERSEY SHORE AREA JOINT WATER AUTHORITY
HELD ON AUGUST 16, 2021, AT 1111 BARDO AVENUE
JERSEY SHORE, PENNSYLVANIA 17740

Chairman Richard W. Buttorff called the meeting to order at 6:33 P.M.

Members present were Barbara E. Schmouder, Katlyn A. Wasson, Richard W. Buttorff, Samantha L. McIlwain, Krista J. Gephart and Brett L. Bowes. Also, present was Manager Judith A. Cohick, and Attorney Martin A. Flayhart with the firm of Carpenter, Harris & Flayhart, Solicitor. There was one visitor, Jason Fitzgerald, representing the firm of PENN Strategies.

Jason Fitzgerald reviewed several potential funding sources for Authority projects and stated that his firm would be willing to work with the Authority on securing grant funding. He stated that he would need to have a better idea of the projects that the Authority would be working on in the future in order to identify potential funding sources. The Board thanked Mr. Fitzgerald for his presentation and indicated that it would discuss the information that he had presented.

The minutes of the July 19, 2021, meeting were presented. One correction was noted that the spelling of the last name of the incoming Authority Manager, which is Johnston, had been misspelled in one place in the minutes. The correction was noted. Upon a motion by Krista J. Gephart, seconded by Samantha L. McIlwain, it was moved to accept the minutes for July 19, 2021, as amended with the above correction. The motion passed unanimously.

Judith A. Cohick presented the Manager's Report for August 16, 2021. A motion was made by Samantha L. McIlwain, seconded by Krista J. Gephart, to accept the Manager's Report as presented. The motion passed unanimously.

Further consideration of the 911 Communications Tower agreement was tabled until the September 20, 2021, meeting.

New Business:

Change Order No. 2 for the Roaring Run and Larry's Creek Dam Rehabilitation Project was presented. After discussion a motion was made by Katelyn A. Wasson, seconded by Barbara E. Schmouder to approve Change Order No. 2 for the Roaring Run and Larry's Creek Dam Rehabilitation Project revising the Contract Price Incorporating this Change Order to \$253,715.66 and further authorizing the Chairman of the Authority, with his signature duly attested to by the Secretary of the Authority to execute the said Change Order No. 2, together with any and all other documents that may be required for the aforesaid Project. A roll call vote was taken as follows: Barbara E. Schmouder, yes; Samantha L. McIlwain, yes; Krista J. Gephart, yes; Katelyn A. Wasson, yes; Richard W. Buttorff, yes; and Brett L. Bowes, no. The motion passed with one no vote.

A review of the new amendment to the Open Records Law was provided for the information of the Board by the Solicitor.

A discussion of a proposed Amendment to the By-Laws for the Authority was discussed regarding attendance by Board members by videoconferencing or teleconferencing at meetings and changing the requirement for advance written notice from thirty days to twenty days for certain Board actions. The Amendment will be presented for consideration by the Board for adoption at the September 20, 2021, monthly meeting of the Board.

A motion to approve payment of the monthly bills in the amount of \$31,207.29 was made by Samantha L. McIlwain, seconded by Krista J. Gephart. The motion passed unanimously.

A motion was made by Barbara E. Schmouder, seconded by Samantha L. McIlwain, to adjourn the meeting at 7:40 P.M. The motion passed unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Barbara E. Schmouder".

Barbara E. Schmouder
Secretary