

MINUTES OF THE REGULAR MONTHLY MEETING OF THE
JERSEY SHORE AREA JOINT WATER AUTHORITY
HELD ON SEPTEMBER 20, 2021, AT 1111 BARDO AVENUE
JERSEY SHORE, PENNSYLVANIA 17740

Chairman Richard W. Buttorff called the meeting to order at 6:31 P.M.

Members present were Barbara E. Schmouder, Richard W. Buttorff, Samantha L. McIlwain, Krista J. Gephart, Kenneth B. Bierly, Lisa L. Urbine and Brett L. Bowes. Also, present was Manager Eric Johnston, and Attorneys Martin A. Flayhart and Dale A. Tice with the firm of Carpenter, Harris & Flayhart, Solicitor. There were no visitors.

The minutes of the August 16, 2021, meeting were presented. Upon a motion by Krista J. Gephart, seconded by Samantha L. McIlwain, it was moved to accept the minutes for August 16, 2021, as presented. The motion passed unanimously.

Eric Johnston presented the Manager's Report for September 20, 2021. A motion was made by Kenneth B. Bierly, seconded by Krista J. Gephart to accept the Manager's Report as presented. The motion passed unanimously.

The Personnel Committee presented a recommendation to the Board regarding Judith Cohick's position with the authority. It is as follows: Judith Cohick would be the Office Secretary starting on October 1, 2021, at \$28.00 per hour with full benefits. She will be working a 40-hour week.

Old Business:

The Board discussed the status of a proposed 911 Communications Tower Agreement. A motion was made by Barbara E. Schmouder, seconded by Krista J. Gephart to discontinue further discussions with Lycoming County with regard to a proposed 911 Communications Tower. The motion passed unanimously.

New Business:

The Board considered the proposed Resolution for Amendment to Section 3.06 of the By-Laws. which had been presented by the Solicitor at the previous meeting of the Board. A motion was made by Samantha L. McIlwain, seconded by Lisa L. Urbine to adopt Resolution No. 9-20-2021 being A Resolution of the Jersey Shore Area Joint Water Authority Amending Section 3.06 of the By-Laws of the Jersey Shore Area Joint Water Authority. A roll call vote was taken: Richard W. Buttorff, yes; Samantha L. McIlwain, yes; Krista J. Gephart, yes; Kenneth B. Bierly, yes; Lisa L. Urbine, yes; Brett L. Bowes, yes and Barbara E. Schmouder, yes. The motion passed unanimously on the roll call vote.

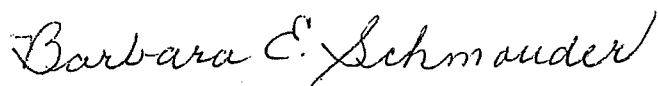
The Board considered the recommendation of the Personnel Committee for the approval of the position for Judith Cohick. A motion was made by Samantha L. McIlwain, seconded by Krista J. Gephart that Judith Cohick be hired as the Office Secretary starting October 1, 2021, at \$28.00 per hour for a 40-hour work week with full benefits. The motion passed unanimously.

The Board discussed the transfer of funds in the amount of \$75,000 from the Authority Certificate of Deposit to the Authority Super Now Account. A motion was made by Kenneth B. Bierly, seconded by Lisa L. Urbine to transfer \$75,000 from the Authority Certificate of Deposit to the Authority Super Now account. The motion passed unanimously.

A motion to approve payment of the monthly bills in the amount of \$63,216.75 was made by Lisa L. Urbine, seconded by Krista J. Gephart. The motion passed unanimously.

A motion was made by Barbara E. Schmouder, seconded by Krista J. Gephart, to adjourn the meeting at 6:54 P.M. The motion passed unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Barbara E. Schmouder".

Barbara E. Schmouder
Secretary