

MINUTES OF THE REGULAR MONTHLY MEETING OF THE
JERSEY SHORE AREA JOINT WATER AUTHORITY
HELD ON JANUARY 17, 2022, AT 1111 BARDO AVENUE
JERSEY SHORE, PENNSYLVANIA 17740

Chairman Richard W. Buttorff called the meeting to order at 6:45 P.M.

Members present were Barbara E. Schmouder, Richard W. Buttorff, Kenneth B. Bierly, Lisa L. Urbine, Brett S. Bowes, Krista J. Kephart, Katelyn A. Wasson and Samantha L. McIlwain. Also, present was Manager Eric S. Johnston, and Attorney Paul J. Ryan with the firm of Coploff, Ryan & Houser Solicitor. There were no visitors.

The **minutes of the December 20, 2021**, meeting was presented. Upon a motion by Lisa L. Urbine, seconded by Krista J. Kephart to approve the minutes of the December 20, 2021, meeting as presented. The motion passed unanimously.

Eric S. Johnston presented the **Manager's Report** for January 17, 2022. A copy of the Manager's Report is in the minute book. A motion was made by Brett S. Bowes, seconded by Kenneth B. Bierly to accept the Manager's Report. The motion passed unanimously.

Old Business:

- **911 Tower New Contract** – A motion was made by Kenneth B. Bierly, seconded by Brett S. Bowes, to accept the License Agreement. The motion passed unanimously.

New Business:

- **Resolution 2022-01-17-A** regarding a 5% Rate Increase effective second quarter of this year 2022. A motion was made by Krista J. Kephart, seconded by Brett S. Bowes to adopt Resolution 2022-01-17-A regarding a 5% Rate Increase effective second quarter of this year 2022. The motion passed unanimously.
- **Resolution 2022-01-17-B** Raise the Final Bill Revenue from \$25.00 (currently) to \$50.00. A motion was made by Samantha L. McIlwain, seconded by Krista J. Kephart to adopt Resolution 2022-01-17-B to Raise the Final Bill Revenue from \$25.00 to \$50.00. The motion passed unanimously.
- **Penn Strategies** – A motion for Penn Strategies to submit a Penn Vest Application to relocate the exposed water line out of Larry's Creek Stream along Route 287 Canoe Run. A motion by Lisa L. Urbine, seconded by Kenneth B. Bierly, for Penn Strategies to submit a Penn Vest Application to relocate the exposed water line out of Larry's Creek Stream along Route 287 Canoe Run. The motion passed unanimously.
- **Resolution 2022-01-17-C** – Route 287 Canoe Run Exposed Water Line Project. A motion was made by Samantha L. McIlwain, seconded by Krista J. Kephart, to adopt Resolution 2022-01-17-C Route 287 Canoe Run Exposed Water Line Project. The motion passed unanimously.

- **Penn Strategies** – A motion for Penn Strategies to submit a Penn Vest Application for New Tribes exposed water line and relocate the current line deeper and extend the line out of the stream. A motion was made by Samantha L. McIlwain, seconded by Krista J. Kephart, for Penn Strategies to submit a Penn Vest Application for New Tribes exposed water line and relocate the current line deeper and extend line out of the stream. The motion carried unanimously.
- **Resolution 2022-01-17-D** – New Tribes Exposed Water Line Relocation Project. A motion was made by Krista J. Kephart, seconded by Katelyn A. Wasson, to adopt Resolution 2022-01-17-D to proceed with the New Tribes exposed water line project and authorizing financing application. The motion passed unanimously.
- **Penn Strategies** – A motion for Penn Strategies to submit a Penn Vest Application for two New Filters, New Piping, New Media, New Windows, New Doors, New Roof, Insulation and Freeze Protection for the Pine Creek Water Treatment Plant Project. A motion was made by Kenneth B. Bierly, seconded by Krista J. Kephart, for Penn Strategies to submit a Penn Vest Application for 2 new filters, new piping, new media, new windows, new doors, new roof, insulation, and freeze protection for the Pine Creek Water Treatment Plan Project. The motion passed unanimously.
- **Resolution 2022-01-17-E** – Pine Creek Water Treatment Plant for all Project phases. A motion to adopt Resolution 2022-01-17-E to proceed with the Pine Creek Water Treatment Plant for all Project phases. A motion was made by Samantha L. McIlwain, seconded by Krista J. Kephart, to adopt Resolution 2022-01-17-E to proceed with the Pine Creek Water Treatment Plant for all project phases. The motion passed unanimously.
- **Penn Strategies** – A motion for Penn Strategies to Submit a RCAP application for Pine Creek WTP to secure funding for the building and building materials. A motion was made by Lisa L. Urbine, seconded by Kenneth B. Bierly, for Penn Strategies to submit a RCAP application for the Pine Creek WTP to secure funding for the building and building materials. The motion passed unanimously.
- **Authorized Signer** – A motion for the Manager to be an Authorized Signer along with either the Chairman or the Secretary on Contract Documents pertaining to all projects to be duly signed. A motion was made by Samantha L. McIlwain, seconded by Brett S. Bowes, for the Manager to be an Authorized Signer along with either the Chairman or the Secretary on Contract Documents pertaining to all projects to be duly signed. The motion passed unanimously.

Copies of the above New Business items are in the minute book.

A motion to approve **payment of the monthly bills** in the amount of \$52,259.42 was made by Krista J. Kephart, seconded by Brett S. Bowes. The motion passed unanimously.

A motion was made by Barbara E. Schmouder, seconded by Krista J. Kephart, to adjourn the meeting at 7:20 p.m. The motion passed unanimously.

Barbara E. Schmouder
Barbara E. Schmouder, Secretary