

MINUTES OF THE REGULAR MONTHLY MEETING OF THE
JERSEY SHORE AREA JOINT WATER AUTHORITY
HELD ON NOVEMBER 15, 2021, AT 1111 BARDO AVENUE
JERSEY SHORE, PENNSYLVANIA 17740

Chairman Richard W. Buttorff called the meeting to order at 6:30 P.M.

Members present were Barbara E. Schmouder, Richard W. Buttorff, Kenneth B. Bierly, Katelyn A. Wasson, Lisa L. Urbine, Krista J. Kephart and Samantha L. McIlwain. Also, present was Manager Eric Johnston. There was one visitor Jason Fitzgerald, representing Penn Strategies.

Jason Fitzgerald was given the opportunity to speak on behalf of Penn Strategies and how combining with the Tiadaghton Valley Police Department and the Jersey Shore Borough and making the \$6,000.00 monthly fee a \$2,000.00 each for services. Jason discussed the different types of grants that could be applied for and how they would work. Jason also stated that there is a great deal of monies to be granted at the present time and that it would be worthwhile for us to pursue it. He suggested that we would most likely want to use our own lawyer to set up the agreement and that it would have a fifteen-day escape clause and that the other two, Tiadaghton Valley Police Department and the Jersey Shore Borough would not have to make up the \$2,000.00 if we would decide to terminate the contract. It would run from January to December 31 and would renew at our discretion.

The minutes of the October 18, 2021, meeting was presented. Upon a motion by Kenneth B. Bierly seconded by Krista J. Kephart, it was moved to accept the minutes for October 18, 2021, as presented. The motion passed unanimously.

Eric Johnston presented the Manager's Report for November 15, 2021. Eric reported that Harger Utilities has finished the dam project and a substantial completion inspection has been done by Larson Design he with there being no issues found DEP has to do a final inspection to close out the project. No date has been set for the final inspection. The Larry's Creek emergency repair is completed. A copy of the Manager's Report is in the minute book. A motion was made by Lisa L. Urbine, seconded by Samantha L. McIlwain to accept the Manager's Report. The motion passed unanimously.

Committees:

- Personnel set a date of November 22, 2021, at 1:00 p.m. to discuss 2022 Payroll.
- Finance set a date of November 30, 2021, at 10:30 a.m. to discuss the 2022 Budget.
- Advisory regarding the American Rescue Plan Funding has been tabled for present.
- Special Projects the Larry's Creek Exposed Water Lines was discussed in the Manager's Report.

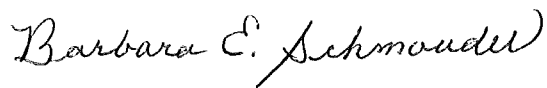
New Business:

- There are two exposed water lines on the Larry's Creek line as follows
Line 1 the project design approval to permanently repair the line at an estimated cost of \$85,000. This line is located at the Larry's Creek crossing south of New Tribes Mission property.
Line 2 project design process approval for water line relocation for which there is no estimated cost currently. This is located at the Larry's Creek crossing near SR 287 north of Mifflin Township/Piatt Township Line.
Both projects are emergency projects. Copies of the two priority project summaries are in the minute book.
- Camera Quotes were received for the Larry's Creek, Avis, and the office sites:
Larry's Creek \$5,956.28
Avis \$3,886.95
Office Site \$5,767.74
A motion was made by Krista J. Kephart, seconded by Kenneth B. Bierly that we accept the Larry's Creek bid of \$5,956.28. The motion passed unanimously. Copies of the three NorthEastern Security Systems quotes are in the minutes book.
- Discussion was held on the Penn Strategies Fees and Comments and a motion was made by Samantha L. McIlwain, seconded by Lisa L. Urbine that we accept the Penn Strategies agreement to go along with the Tiadaghton Valley Police and Jersey Shore Borough, the fee to be \$2,000.00 a month from each entity. The motion passed with one abstention Katelyn A. Wasson.
- Manager, Eric Johnston's question whether he would have any sick or vacation time available. He wasn't sure how that would be handled. Barbara E. Schmouder, Chair of the Personnel Committee, stated that there is a Personnel committee meeting scheduled for November 22, and we would discuss if then.
- An email from Martin A. Flayhart Attorney with the Carpenter, Harris & Flayhart Solicitor was discussed.

A motion to approve payment of the monthly bills in the amount of \$20,895.48 was made by Samantha L. McIlwain, seconded by Krista J. Kephart. The motion passed unanimously.

A motion was made by Barbara E. Schmouder, seconded by Samantha L. McIlwain to adjourn the meeting at 7:48 p.m. The motion passed unanimously.

Respectfully submitted,



Barbara E. Schmouder