

MINUTES OF THE REGULAR MONTHLY MEETING OF THE
JERSEY SHORE AREA JOINT WATER AUTHORITY
HELD ON OCTOBER 18, 2021, AT 1111 BARDO AVENUE
JERSEY SHORE, PENNSYLVANIA 17740

Chairman Richard W. Buttorff called the meeting to order at 6:32 P.M.

Members present were Barbara E. Schmouder, Richard W. Buttorff, Kenneth B. Bierly, Katelyn A. Wasson, Lisa L. Urbine and Brett L. Bowes. Also, present was Manager Eric Johnston, and Attorneys Martin A. Flayhart and Dale A. Tice with the firm of Carpenter, Harris & Flayhart, Solicitor. There was one visitor Cody L. Hoover, Jersey Shore Borough Manager.

Cody L. Hoover, Jersey Shore Borough Manager presented an update on the possibility of partnering with the Borough and the Tiadaghton Valley Police Department in a three-way split of having the firm of PennStrategies with Jason Fitzgerald heading the project of writing and securing grants. The cost would be \$2,000 a month for the authority. The total for all three entities is \$6,000 a month. The authority stated that they would take it under consideration.

The minutes of the September 20, 2021, meeting was presented. Upon a motion by Kenneth B. Bierly seconded by Katelyn A. Wasson, it was moved to accept the minutes for September 20, 2021, as presented. The motion passed unanimously.

The bids for Chemicals for 2022 were opened: George S. Coyne Chemical Co. Inc. was a no bid and the other was from Univar Solutions USA Inc. in the amount of \$90,187.60. Univar Solutions USA Inc. bid in 2019 was \$78,126.00. Discussion was held on whether to put the Chemical Bids out again to see if we might receive a better response. The Manager noted that the quantity of the chemicals for which the bid was requested by the Authority increased by twenty percent for 2022. After considering the possibility of costs that are constantly rising it was decided not to rebid. A motion was made by Brett L. Bowes, seconded by Lisa L. Urbine to accept the Univar Solutions USA Inc bid of \$90,187.60 subject to review by the Manager. The motion passed unanimously.

Eric Johnston presented the Manager's Report for October 18, 2021. Discussion was held regarding the camera installers/whole sellers and Keystone Security gave a quote of \$14,313 and \$18,077. It was decided to hold off voting on the cameras until the November meeting. A motion was made by Brett L. Bowes, seconded by Kenneth B. Bierly to accept the Manager's Report as presented. The motion passed unanimously. A copy of the Manager's Report is attached in the minute book.

New Business:

1. Approval of Contractor's Application for Payment Number 3 for the Roaring Run and Larry's Creek Dam Rehabilitation Project \$59,067.43. It was noted that the amount of

\$59,067.43 was incorrect and should be \$56,377.74. A motion was made by Lisa L. Urbine, seconded by Brett L. Bowes to approve to pay the Contractor's Application for Payment Number 3 for the Roaring Run and Larry's Creek Dam Rehabilitation Project in the amount of \$56,377.74 to Harger's Utility Contractors, Inc. The motion passed unanimously.

2. Motion to approve Design Change Order #1 Roaring Run Dam and Larry's Creek Dam Rehabilitation Project in the amount of \$2,295.00 and authorizing the Chairman of the Authority, with his signature duly attested to by the Secretary of the Authority to execute the said Design Change Order #1. Motion was made by Bret L. Bowes, seconded by Katelyn A. Wasson to pay \$2,295.00 for the Design Change Order #1 Roaring Run Dam project. The motion passed unanimously.
3. 2022 Ford Explorer COSTARS Quote which includes a trade in value for the 2011 - \$22,952.00. A motion was made by Kenneth B. Bierly, seconded by Brett L. Bowes to purchase the 2022 Ford Explorer from the New Holland Auto Group at the price, not to exceed, \$22,952.00 after inclusion of the trade of the 2011 vehicle. The motion passed unanimously.
4. Approval of transfer of funds from Certificate of Deposit to Super Now Account in the amount of \$97,940.43. A motion was made by Katelyn A. Wasson, seconded by Lisa L. Urbine to transfer \$97,940.43 from the Authority Certificate of Deposit to the Authority Super Now Account. The motion passed unanimously.
5. Solicitor Duties. There was discussion but no action taken.
6. Central PA Institute of Science & Technology Apprenticeship Program. The Authority manager discussed and asked that he be permitted to have one of these apprentices be hired at minimum wage in hopes that it will entice them to go further. The motion made by Kenneth B. Bierly, seconded by Brett L. Bowes to pursue with Central PA Institute of Science & Technology Apprenticeship Program the hiring of an apprentices at minimum wage. The motion passed unanimously.

A motion to approve payment of the monthly bills in the amount of \$43,933.77 was made by Lisa L. Urbine, seconded by Katelyn A. Wasson. The motion passed unanimously.

The Board then met in Executive Session for the discussion of a Personnel Issue.

A motion was made by Kenneth B. Bierly, seconded by Brett L. Bowes to adjourn the meeting at 8:47 p.m. The motion passed unanimously.

Respectfully submitted,

Barbara E. Schmouder