

**MINUTES OF THE REGULAR MONTHLY MEETING OF THE**  
**JERSEY SHORE AREA JOINT WATER AUTHORITY**  
**HELD ON JULY 18, 2022, AT 1111 BARDO AVENUE**  
**JERSEY SHORE, PENNSYLVANIA 17740**

Chairman Richard W. Buttorff called the meeting to order at 6:30 P.M.

Members present were Barbara E. Schmouder, Richard W. Buttorff, Kenneth B. Bierly, Lisa L. Urbine, Brett S. Bowes, Krista J. Gephart, Kathlyn A. Wasson, and Samantha L. McIlwain. Also, present was Manager Eric S. Johnston and Jason Fitzgerald from Pennstrategies.

The **minutes of the June 20, 2022**, meeting was presented. Upon a motion by Kenneth B. Bierly, seconded by Krista J. Gephart to approve the minutes of the June 20, 2022. The motion passed unanimously.


Eric S. Johnston presented the **Manager's Report** for July 18, 2022. A copy of the Manager's Report is in the minute book. A motion was made by Krista J. Gephart, seconded by Samantha L. McIlwain to accept the Manager's Report. The motion passed unanimously.

**New Business:**

- **A Motion to approve Resolution – 07-18-2022 A** Amending Rules and Regulations Regarding Tapping Fees and Connection Fees was made by Brett S. Bowes, seconded by Kathlyn A. Wasson. The motion passed unanimously.
- **A Motion to approve Resolution – 07-18-2022 B** for tapping fees and connection fees was made by Brett S. Bowes, seconded by Lisa L. Urbine. The motion passed unanimously.
- **A motion to approve Geo Services Contract** as presented for increasing permitted with draw from Pine Creek well one from 0.147 MGD to 0.504 MGD was made by Samantha L. McIlwain, seconded by Kenneth B. Bierly. The motion passed unanimously.
- **A motion to approve Harger Utilities pay request Number One** in the amount of \$319,072.50 for Larry's Creek Water Line was made by Lisa L. Urbine, seconded by Krista J. Gephart. The motion passed unanimously.
- **A motion to approve Pine Creek Water Plant Phase Two Quote** as presented for High Service Pump Building and Generator in the amount of \$1,175,000 was made by Krista J. Gephart, seconded by Brett S. Bowes. The motion passed unanimously.
- Barbara E. Schmouder, Personnel Committee Chair, along with Eric S. Johnston, Authority Manager, presented their recommendation regarding **Employee Annual Review** which would be effective August 1, 2022, for the present 7 employees with a \$2.00 an hour increase. This is \$1.00 pay increase with a \$1.00 Cost of Living increase. The breakdown is attached to the minutes. This does not include new hires prior to July 1, 2022. A motion was made by Samantha L. McIlwain, seconded by Kenneth B. Bierly. The motion passed unanimously.

A motion to approve **payment of the monthly bills** in the amount of \$540,935.69 was made by Lisa L. Urbine, seconded by Krista J. Gephart. The motion passed unanimously.

A motion was made by Barbara E. Schmouder, seconded by Samantha L. McIlwain, to adjourn the meeting at 7:26 p.m. The motion passed unanimously.

  
Barbara E. Schmouder, Secretary