

MINUTES OF THE REGULAR MONTHLY MEETING OF THE
JERSEY SHORE AREA JOINT WATER AUTHORITY
HELD ON OCTOBER 17, 2022, AT 1111 BARDO AVENUE
JERSEY SHORE, PENNSYLVANIA 17740

Chairman Richard W. Buttorff called the meeting to order at 6:30 P.M.

Members present were Barbara E. Schmouder, Richard W. Buttorff, Lisa L. Urbine, Krista J. Gephart, Brett S. Bowes, Samantha L. McIlwain, and Katelyn A. Wasson. Also, present was Manager Eric S. Johnston, Shawn L. Downey from Larson Design Group, Jason Fitzgerald from Penn Strategies and Larry E. Coploff, esq representing Coploff, Ryan & Houser Attorneys at Law.

There were approximately fifteen visitors. The sign in sheet is attached to the minutes in the minute book.

Manager Eric S. Johnston presented **Resolution 10-17-2022 - Procedures for Public Participation in, and Recording of, Public Meeting** with an amendment of 1-g - Questions may be addressed to the whole board of directors not to individuals. **A motion was made by Samantha L. McIlwain, seconded by Krista J. Gephart to approve the Resolution 10-17-2022. The motion passed unanimously.**

The **minutes of the September 19, 2022**, meeting was presented. Upon a motion by Krista J. Gephart, seconded by Lisa L. Urbine to approve the minutes of the September 19, 2022. The motion passed unanimously.

Eric S. Johnston presented the **Manager's Report** for October 17, 2022. A copy of the Manager's Report is in the minute book along with other pertinent data. A motion was made by Krista J. Gephart, seconded by Samantha L. McIlwain to accept the Manager's Report. The motion passed unanimously.

Old Business:

- **Chemical Quotes for 2023 were received and Univar quoted \$128,124.00.** A motion was made by Katelyn A. Wasson, seconded by Brett S. Bowes to approve their bid. The motion passed unanimously.

New Business:

- **PA Small Water and Sewer Grant Application** - A motion was made by Samantha L. McIlwain, seconded by Lisa L. Urbine to adopt a resolution for the PA Small Water and Sewer Grant Application to be submitted by Penn Strategies for the Larry's Creek Water Treatment Plant. The motion passed unanimously.
- **H2OPA Grant Application** - A motion was made by Katelyn A. Wasson, seconded by Krista J. Gephart to adopt a resolution for H2OPA grant Application to be submitted by Penn Strategies for the Larry's Creek Water Treatment Plant. The motion passed unanimously.

- **Muni-link Billing and Financial Software Proposal** - A motion was made by Samantha L. McIlwain, seconded by Brett S. Bowes to accept Muni-link Billing and Financial software proposal as presented. The motion passed unanimously.
- **Liability Insurance with Grundy Insurance** - A motion was made by Lisa L. Urbine, seconded by Krista J. Gephart to approve renewing the liability insurance with Grundy Insurance as presented. The motion passed unanimously.
- **Pine Creek Water Treatment Plant General Construction Bid of \$1,165,000.00 from Lobar Inc.** with notice to proceed to be issued to Lobar Inc from Larson Design Group with the proper authorized designated Authority signatures for all documents. The motion was made to award the General Construction Bid of \$1,165,000.00 from Lobar Inc and to have Larson Design issue notice to proceed. The motion was made by Katelyn A. Wasson, seconded by Brett S. Bowes. The motion passed unanimously.
- **Pine Creek Water Treatment Plant Electrical Construction Bid of \$239,000.00 from Westmoreland Electrical Services LLC** with notice to proceed to be issued to Westmoreland Electrical Services from Larson Design Group with the proper authorized designated Authority signatures for all documents. The motion was made to award the bid of \$239, 000.00 to Westmoreland Electrical Services and to have Larson Design issue notice to proceed. The motion was made by Krista J. Gephart, seconded by Lisa L. Urbine – the motion carried with one exception, Brett S. Bowes.

Samantha L. McIlwain made a motion, seconded by Brett S. Bowes to **approve payment of the monthly bills in the amount of \$40,336.32**. The motion passed unanimously.

A motion was made by Krista J. Gephart, seconded by Samantha L. McIlwain, to adjourn the meeting at 7:30 p.m. The motion passed unanimously.

Barbara E. Schmourder
Barbara E. Schmourder, Secretary