

MINUTES OF THE REGULAR MONTHLY MEETING OF THE
JERSEY SHORE AREA JOINT WATER AUTHORITY
HELD ON DECEMBER 19, 2022, AT 1111 BARDO AVENUE
JERSEY SHORE, PENNSYLVANIA 17740

Chairman Richard W. Buttorff called the meeting to order at 6:30 P.M. Members present were Barbara E. Schmouder, Richard W. Buttorff, Lisa L. Urbine, Brett S. Bowes, Katelyn A. Wasson, Kenneth B. Bierly and Samantha L. McIlwain. Also, present was Manager Eric S. Johnston and Shawn Downey, PE from Larson Design Group.

Before any business was conducted Lisa L. Urbine, Vice Chairman, presented a parting gift to **Chairman Richard W. Buttorff** thanking him for all the years of service that he has given to the Authority. Richard W. Buttorff is officially retired at the end of this meeting.

Shawn Downey, PE from Larson Design Group was given the floor to speak on the different permits etc. that are necessary in order to begin work at the **Pine Creek Water Plant**.

The **minutes of the November 21, 2022**, meeting was presented. There was one correction in the fourth paragraph Samantha L. McIlwain. Upon a motion by Kenneth B. Bierly, seconded by Samantha L. McIlwain to approve the minutes of the November 21, 2022, with the correction. The motion passed unanimously.

Eric S. Johnston presented the **Manager's Report** for December 19, 2022. A copy of the Manager's Report is in the minute book along with other pertinent data. A motion was made by Lisa L. Urbine, seconded by Brett S. Bowes to accept the Manager's Report. The motion passed unanimously.

Committee Reports: None

Old Business:

- **Katelyn A. Wasson** asked for the floor at which time she presented a letter with questions that she felt needed to be answered regarding the matter of public funding resources and decisions that were made. They are as follows:
 1. What services are provided under the monthly retainer?
 2. What is the fee for mileage for GMS to travel from Carlisle to Jersey Shore per travel request?
 3. What references were provided and who spoke to them to verify?
 4. Who referred GMS to us? Did they get paid a finder's fee for doing so?
 5. What grants are they submitting applications for? Are they applying only through PennVest?

After a great deal of discussion her questions were answered. A copy of the letter is available and is also attached to the minutes in the minute book.

New Business:

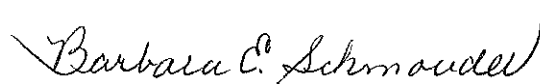
- **The 2023 Committee's and Officer Positions was discussed.**
- **Letter of Interest for vacant position in Porter Township by Dwayne S. Wasson.** A motion was made by Brett S. Bowes, seconded by Lisa L. Urbine to approve Dwayne S. Wasson as a member of the Authority filling the vacant position starting January 1, 2023. The motion passed unanimously.
- **Retention of Baker Tilly for the 2022 Year Audit.** A motion was made by Samantha L. McIlwain, seconded by Brett S. Bowes to approve retention of Baker Tilly for the 2022 Year Audit. The motion passed unanimously.
- **Retention of Coploff, Ryan & Houser Attorneys at Law for the 2023 Year.** A motion was made by Samantha L. McIlwain, seconded by Kenneth B. Bierly to approve the retention of Coploff, Ryan & Houser Attorneys at Law for the 2023 Year. The motion passed unanimously.
- **Reorganization Meeting and First Regular Meeting for January 16, 2023, at 6:30 p.m.** A motion was made by Kenneth B. Bierly, seconded by Brett S. Bowes to hold the reorganization meeting and first regular meeting for January 16, 2023, at 6:30 p.m. here at the authority. The motion carried unanimously.

Lisa L. Urbine made a motion, seconded by Katelyn A. Wasson to **approve payment of the monthly bills in the amount of \$20,097.98.** The motion passed unanimously.

Samantha L. McIlwain made a motion, seconded by Brett S. Bowes **to approve payment of the \$733,000.00 for the Pine Creek Plant.** The motion passed unanimously.

The next meeting will be January 16, 2023, with the Reorganization Meeting at 6:30 p.m. followed by the regular month meeting at 6:40 p.m.

A motion was made by Barbara E. Schmouder, seconded by Samantha L. McIlwain, to adjourn the meeting at 8:04 p.m. The motion passed unanimously.



Barbara E. Schmouder, Secretary