

**MINUTES OF THE REORGANIZATION MEETING OF THE**  
**JERSEY SHORE AREA JOINT WATER AUTHORITY**  
**HELD ON JANUARY 16, 2023, AT 1111 BARDO AVENUE**  
**JERSEY SHORE, PENNSYLVANIA 17740**

Vice Chair Lisa L. Urbine called the meeting to order at 6:30 P.M. Members present were Barbara E. Schmouder, Lisa L. Urbine, Dwayne S. Wasson, Katelyn A. Wasson, Kenneth B. Bierly, Krista J. Gephart and Samantha L. McIlwain. Also, present was Manager Eric S. Johnston and Shawn Downey, PE from Larson Design Group.

Vice Chair Lisa L. Urbine presented the nominations for officer for the Jersey Shore Area Joint Water Authority for the year 2023 as follows:

Chair Kenneth B. Bierly  
Vice Chair Brett S. Bowes  
2<sup>nd</sup> Vice Chair Lisa L. Urbine  
Treasurer Krista J. Gephart  
Secretary Barbara E. Schmouder  
Assistant Treasurer Samantha L. McIlwain

The chair asked if there were any additional nominations for any office that any Board member wished to submit. There being no additional nominations Samantha L. McIlwain made a motion seconded by Krista J. Gephart to elect officers for the Authority for 2023 as nominated. Motion carried unanimously.

The Larson Design Group, Inc. is under contract until December 31, 2023, so no reappointment is needed at this time.

A motion was made by Barbara E. Schmouder, seconded by Kenneth B. Bierly, to retain the same banking arrangements for the Authority with all accounts with Jersey Shore State Bank. Motion carried with all members of the Board voting in favor of the motion with the exceptions of Krista J. Gephart and Samantha L. McIlwain abstaining from the vote.

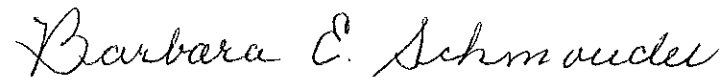
A motion was made by Katelyn A. Wasson, seconded by Krista J. Gephart, to approve the eleven holidays in 2023 as presented. Motion carried unanimously.

A motion was made by Samantha L. McIlwain, seconded by Krista J. Gephart, to approve the 2023 payroll schedule as presented. Motion carried unanimously.

After a great deal of discussion Samantha L. McIlwain made a motion, seconded by Krista J. Gephart, to hold the monthly meetings on the first Tuesday of each month this will allow our solicitor opportunity to be present at the meeting. The motion carried unanimously.

A motion was made by Samantha L. McIlwain, seconded by Kenneth B. Bierly, to retain Office Manager Janet M. Hillyard, as the Authority's Open Records Officer for the 2023 year. Motion carried unanimously.

The reorganization meeting of the Authority was adjourned at 7:05 p.m.

A handwritten signature in cursive script that reads "Barbara E. Schmouder".

Barbara E. Schmouder, Secretary