

**MINUTES OF THE REGULAR MEETING OF THE
JERSEY SHORE AREA JOINT WATER AUTHORITY
HELD ON NOVEMBER 7, 2023, AT 1111 BARDO AVENUE
JERSEY SHORE, PENNSYLVANIA 17740**

Chairman Kenneth B. Bierly called the meeting to order at 6:30 P.M. followed by the Pledge of Allegiance to the American Flag.

Members present were Barbara E. Schmouder, Brett S. Bowes, Krista J. Gephart, Samantha L. McIlwain, Kenneth B. Bierly, Lisa L. Urbine and Dwayne S. Wasson. Also, present was Manager Eric S. Johnston, Paul J. Ryan, Esq., and Jim Balliet, Engineer from GWIN, DOBSON & FOREMAN, INC.

Approval of minutes from **October 3, 2023**. A motion was made by Samantha L. McIlwain seconded by Krista J. Gephart to approve the October 3, 2023, Meeting Minutes. The motion passed unanimously.

Eric S. Johnston presented the **Manager's Report for November 7, 2023**. A copy of the Manager's Report is in the minute book along with other pertinent information. A motion made by Lisa L. Urbine, seconded by Brett S. Bowes that Manager's Report for November 7, 2023, be accepted as presented. The motion passed unanimously.

Committee Reports:

- **Operation** - None
- **Personnel** – None
- **Finance** – Samantha L. McIlwain, Chair and Lisa L. Urbine presented the 2024 Budget.
- **Advisory** – None
- **Grants/Special Projects** – None

EXECUTIVE SESSION regarding legal matters 6:45 p.m. The meeting was reconvened at 7:13 p.m.

Old Business:

- It was noted that we have not received the \$20,600 reimbursement from Larson Design. It was decided that our solicitor, Paul J. Ryan, Esq., would send them a letter reminding them that it is still outstanding.

New Business:

- **LSA Grant Resolution with GD&F** submitting a LSA grant application for Larrys Creek WTP. A motion to approve the resolution was made by Samantha L. McIlwain, seconded by Brett S. Bowes to submit LSA Grant application for Larrys Creek WTP. **Motion passed unanimously.**
- **Discussion on approving the 2024 budget** was held and a motion by Brett S. Bowes, seconded by Krista J. Gephart to approve the 2024 budget as presented. **The motion passed unanimously.**
- **Resolution 11-07-2023** – adoption of the official budget for the fiscal year of 2024. A motion was made by Lisa L. Urbine, seconded by Krista J. Gephart to accept Resolution 11-07-2023 adopting the Budget for Fiscal Year 2024. **The motion passed unanimously.** A copy of the Budget is available in the minute book.
- **Quotes for generator at Pine Creek water plant** – Three quotes were received:
Cleveland Brother CAT - \$113,385
PALCO - Kohler \$122,816
Highway Equipment \$ 88,904 (incomplete)
It was decided after discussion to go with Cleveland Brother CAT for \$113,385. This would be covered with grant money. A motion was made by Brett S. Bowes, seconded by Dwayne S. Wasson that we accept the bid from Cleveland Brother CAT. **The motion was passed unanimously.**
- **Fire Hydrants and fire lines** – discussion was held on increasing the rate by 10% starting in January 2024. **Nothing was formalized.**
- **Payments and delinquent accounts were discussed** – Our solicitor, Paul J. Ryan, Esq. is preparing a **resolution for the December meeting.**
- **An emergency permit to replace the Roaring Run raw waterline** was discussed. A motion was made by Dwayne S. Wasson, seconded by Brett S. Bowes, that we move forward with the emergency permit. **The motion passed unanimously.**
- **Discussion on Harger Utilities EMERGENCY proposal for Roaring Run waterline** with JSAJWA employees doing 1/3 of the work contingent on DEP approval of the emergency permits to be begin the work. A motion was made by Samantha L. McIlwain, seconded by Brett S. Bowes to proceed with Harger Utilities

Emergency proposal for the Roaring Run waterline with JSAJWA employees doing 1/3 of the work contingent on DEP approval of the emergency permits to begin work. **The motion passed unanimously.**

- **Three quotes for painting the office were received –**

- Loomis Painting.....\$6,500
- Edwards Painting.....\$6,500
- Wheary Inc.....\$4,295

A motion was made by Brett S. Bowes, seconded by Dwayne S. Wasson, that the office is **not** painted at this time. **The motion passed unanimously.**

- The rent of the house on the Larry’s Creek property was discussed and it was decided to only have a short-term lease and the monthly rent was going to be revisited.
- Discussion was had on whether to hold a coat drive for anyone in need. It was a unanimous decision that we do so. The coats would be brought to the authority and then taken to Grace’s Closet for distribution. A notice is going to be posted on Facebook so that the public is aware.
- Jim Balliet, Engineer from GWIN, DOBSON & FOREMAN, INC. gave an updated report on the Larry’s Creek Water Treatment Facility, Roaring Run Water Line Replacement, Pine Creek Well Re-rate, and the Aqua Piatt Pump Station. A copy of the report is in the minute book along with other pertinent information.

Brett S. Bowes made a motion, seconded by Krista J. Gephart, to approve the payment of the **October Monthly Bills in the amount of \$43,641.24.** The motion passed unanimously.

Krista J. Gephart made a motion, seconded by Brett S. Bowes, to pay the **Monthly Construction Bills in the amount of \$8,511.36.** The motion passed unanimously.

Brett S. Bowes made a motion seconded by Dwayne S. Wasson that the meeting be adjourned at 8:40 p.m. Motion passed unanimously.

Barbara E. Schmouder

Barbara E. Schmouder, Secretary