

**MINUTES OF THE REGULAR MEETING OF THE  
JERSEY SHORE AREA JOINT WATER AUTHORITY  
HELD ON DECEMBER 5, 2023, AT 1111 BARDO AVENUE  
JERSEY SHORE, PENNSYLVANIA 17740**

Vice Chair Lisa L. Urbine called the meeting to order at 6:30 P.M. followed by the Pledge of Allegiance to the American Flag.

Members present were Barbara E. Schmouder, Brett S. Bowes, Krista J. Gephart, Samantha L. McIlwain, and Kenneth B. Bierly (by phone). Also, present was Manager Eric S. Johnston, Paul J. Ryan, Esq., and Jim Balliet, Engineer from GWIN, DOBSON & FOREMAN, INC.

It was announced by Vice Chair Lisa L. Urbine that we would be changing the agenda starting with New Business in order that Kenneth B. Bierly would be able to continue with his evening event.

**New Business:**

- **Resolution 12-05-2023 10% Rate Increase for Fire Hydrants and Fire Lines.** A motion was made by Samantha L. McIlwain seconded by Krista J. Gephart to approve Resolution 12-05-2023 10% Rate Increase for Fire Hydrants and Fire Lines. **The motion passed unanimously.**
- **Retain Baker Tilly for the 2023 Year Audit.** A motion was made by Brett S. Bowes, seconded by Krista J. Gephart to retain Baker Tilly for the 2023 Year Audit with the stipulation that they must personally present the audit findings to the whole board. **The motion passed unanimously.**
- **Retain Coploff, Ryan & Houser Attorneys at Law for the 2024 year.** A motion was made by Samantha L. McIlwain, seconded by Brett S. Bowes to retain Coploff, Ryan & Houser Attorneys at law for the 2024 year. **The motion passed unanimously.**
- **Retain Grundy Insurance for the 2024 year (liability insurance).** A motion was made by Brett S. Bowes, seconded by Krista J. Gephart to retain Grundy Insurance for the 2024 year. **The motion passed unanimously.**
- **Reorganization Meeting and First Regular Meeting for January 2, 2024, at 6:30 p.m.** A motion was made by Samantha L. McIlwain, seconded by Brett

S. Bowes that the reorganization meeting and first regular meeting for January 2, 2024, at 6:30 p.m. **The motion passed unanimously.**

- **2024 Committee's and Officer Positions.** Kenneth B. Bierly said that he would like to stay on as chair if no one else wanted the position and if Porter Township approves his remaining on the board. **This will be voted on at our January 2, 2024, meeting.**
- **Discussion on Purchasing a Mini Excavator.** Two bids were received from Cleveland Brothers one was for a New Caterpillar 304 at a cost of \$76,500 and the second was for a New Caterpillar 303.5 at a cost of \$70,750 and it was noted that Brett S. Bowes was waiting on a bid from Waltz's for a Kubota. **A motion was made by Samantha L. McIlwain, seconded by Krista J. Gephart to approve the purchase of the mini excavator at a cost not to exceed \$76,500. The motion passed unanimously.**

Approval of minutes from **November 7, 2023.** A motion was made by Krista J. Gephart seconded by Samantha L. McIlwain to approve the November 7, 2023, Meeting Minutes. **The motion passed unanimously.**

Eric S. Johnston presented the **Manager's Report for December 5, 2023.** A copy of the Manager's Report is in the minute book along with other pertinent information. A motion made by Krista J. Gephart, seconded by Brett S. Bowes that Manager's Report for December 5, 2023, be accepted as presented. **The motion passed unanimously.**

Jim Balliet, Engineer from GWIN DOBSON & FOREMAN, INC presented an update on the Larry's Creek Water Treatment Facility, Roaring Run Water Line Replacement and Pine Creek Well Rerate. The complete report is in the minute book.

#### **Committee Reports:**

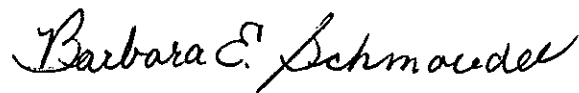
- **Operation - None**
- **Personnel – None**
- **Finance – None**
- **Advisory – None**
- **Grants/Special Projects – None**

Samantha L. McIlwain made a motion, seconded by Brett S. Bowes, to approve the payment of the **November Monthly Bills in the amount of \$43,770.72**. The motion passed unanimously.

Krista J. Gephart made a motion, seconded by Samantha L. McIlwain, to pay the **Monthly Construction Bills in the amount of \$8,986.13**. The motion passed unanimously.

**The next meeting will be on January 2, 2024, Reorganizational Meeting at 6:30 p.m. followed by the regular monthly meeting.**

Brett S. Bowes made a motion seconded by Krista J. Gephart that the meeting be adjourned at 7:50 p.m. Motion passed unanimously.

A handwritten signature in cursive script that reads "Barbara E. Schmouder".

Barbara E. Schmouder, Secretary