

**MINUTES OF THE REGULAR MEETING OF THE**  
**JERSEY SHORE AREA JOINT WATER AUTHORITY**  
**HELD ON MARCH 5, 2024, AT 1111 BARDO AVENUE**  
**JERSEY SHORE, PENNSYLVANIA 17740**

Chair Kenneth B. Bierly called the meeting to order at 6:30 P.M. followed by the Pledge of Allegiance to the American Flag.

Members present were Barbara E. Schmouder, Lisa L. Urbine, Brett S. Bowes, Dwayne S. Wasson, Samantha L. McIlwain, and Kenneth B. Bierly. Also, present was the Manager Eric S. Johnston and Jim Balliet, Engineer from GWIN, DOBSON & FOREMAN, INC. There were no visitors.

**Approval of the minutes from the February 6, 2024, meeting.** A motion was made by Samantha L. McIlwain, seconded by Lisa L. Urbine to approve the February 6, 2024, Meeting Minutes as presented. **The motion passed unanimously.**

**Approval of the Special Meeting Minutes on February 20, 2024.** A motion was made by Samantha L. McIlwain, seconded by Brett S. Bowes to approve the February 20, 2024, Special Meeting Minutes. **The motion passed unanimously.**

Eric S. Johnston presented the **Manager's Report for March 5, 2024.** A copy of the Manager's Report is in the minute book along with other pertinent information. A motion was made by Brett S. Bowes, seconded by Lisa L. Urbine that the Manager's Report for March 5, 2024, be accepted as presented. **The motion passed unanimously.**

Jim Balliet presented the **Engineer's Report for March 5, 2024.** A copy of the Engineer's Report for March 5, 2024, is in the minute book. Lisa L. Urbine made a motion seconded by Dwayne S. Wasson to approve the Engineer's Report for March 5, 2024, with a correction to the date making it March 5, not March 24. **The motion passed unanimously.**

**Committee Reports:**

- **Personnel** – Brett S. Bowes, Chair, announced that there will be a recommendation forth coming at the April 2, 2024, meeting.
- **Finance** – Term Sheet - See below discussion below.

**Executive Session was called to discuss a Personnel Issue at 7:19 p.m. and reconvened at 7:35 p.m.**

**Old Business:**

- The Solicitor modifying and amending our rules and Regulations will have his report on Modifying and Amending our Rules and Regulations at the April 2, 2024, meeting.

**New Business:**

- Discussion on Interim Financing for Larry's Creek WTP Project. The TERM SHEET was discussed, and a motion was made by Dwayne S. Wasson, seconded by Brett S. Bowes to move forward with Larry's Creek WTP Project. **The motion passed with one abstention, Samantha L. McIlwain.**
- Discussion on demolishing the **Larry's Creek Rental Home** before the Larry's Creek WTP Plan Project begins. Brett S. Bowes made a motion seconded by Samantha L. McIlwain to move forward with putting out bids for the project. **The motion passed unanimously.**
- Discussion on demolishing the **Larry's Creek Existing WTP when the new WTP is Fully Operational.** Brett S. Bowes made a motion seconded by Lisa L. Urbine to include this demolition in the same bid package as the rental home. **The motion passed unanimously.**
- Discussion on proceeding with the Well Test Drilling of the sites Jim Casselberry located. This will be discussed at the April 2, 2024, meeting by Jim Casselberry.
- Discussion on Modifying and Amending our Rules and Regulations will be on the April 2, 2024, agenda.

Lisa L. Urbine made a motion, seconded by Brett S. Bowes, to pay the **Monthly Bills in the amount of \$48,088.61.** The motion passed unanimously.

A motion was made by Samantha L. McIlwain, seconded by Brett S. Bowes to pay the bill for the **Pilot Study in the amount of \$17,475.00.** The motion passed unanimously.

Brett S. Bowes made a motion seconded by Samantha L. McIlwain that the meeting be adjourned at 7:51 p.m. Motion passed unanimously.

*Barbara E. Schmoecker*