

**MINUTES OF THE REGULAR MEETING OF THE  
JERSEY SHORE AREA JOINT WATER AUTHORITY  
HELD ON JUNE 4, 2024, LOCATED AT  
1111 BARDO AVENUE, JERSEY SHORE, PA 17740**

Chair Kenneth B. Bierly called the Executive Session to order at 6:30 P.M. the regular meeting was called to order at 7:28 P.M. followed by the Pledge of Allegiance to the American Flag.

Members present were Barbara E. Schmouder, Lisa L. Urbine, Dwayne S. Wasson, Kenneth B. Bierly, Brett S. Bowes and Samantha L. McIlwain. Also, present was the Manager Eric S. Johnston. Krista J. Gephart was excused. There were no visitors.

**Approval of the minutes from the May 7, 2024, meeting.** A motion was made by Brett S. Bowes, seconded by Samantha L. McIlwain to approve the May 7, 2024, Meeting Minutes as presented. **The motion passed unanimously.**

Eric S. Johnston presented the **Manager's Report for June 4, 2024.** A copy of the Manager's Report is in the minute book along with other pertinent information. A motion was made by Samantha L. McIlwain, seconded by Lisa L. Urbine that the Manager's Report for June 4, 2024, be accepted as presented. **The motion passed unanimously.**

Eric S. Johnston presented Jim Balliet's **Engineer's Report for June 4, 2024.** A copy of the Engineer's Report for June 4, 2024, is in the minute book. Brett S. Bowes made a motion seconded by Lisa L. Urbine to approve the Engineer's Report for June 4, 2024, as presented. **The motion passed unanimously.**

**Committee Reports:**

- **Personnel – Brett S. Bowes presented Employee's Annual Salaries.** Discussion was held on the increases and some adjustments were made. A motion was made by Brett S. Bowes, seconded by Dwayne S. Wasson to approve the Employee Annual Salary increase with the suggested Adjustments. **The motion passed unanimously.**

**Old Business:**

- The Solicitor modified and amended Rules and Regulations report was presented and discussed.
- Information was presented on the Antenna that is being constructed on Water Authority property.

**New Business:**

- Discussion on **Accepting the Modified Rules and Regulations** as presented. A motion was made by Lisa L. Urbine, seconded by Samantha L. McIlwain to approve the Modified Rules and Regulations as presented. **The motion passed unanimously.**

- **Discussion on changing the monthly meeting dates and times was held.** It was decided that we keep the July 2 meeting at 6:30 p.m. and discuss it further at the July meeting.
- **Discussion on the Riparian Buffer** – A motion was made by Dwayne S. Wasson, seconded by Brett S. Bowes to have the Authority Manager negotiate with the property owner. **The motion passed unanimously.**
- **Discussion on Health Insurance for New Hires** – a motion was made by Samantha L. McIlwain, seconded by Dwayne S. Wasson that a certain percentage (20% currently) be paid by the employee for their individual coverage. The employee would be responsible for 100% of any coverage for additional family members. **The motion passed unanimously.**
- **Discussion was held on the renters at 1143 Fifth Ave.** regarding upgrading the bathroom to a wet room at no cost to the authority. A motion was made by Lisa L. Urbine, seconded by Samantha L. McIlwain to allow the upgrading of the bathroom to a wet room at no cost to the authority. **The motion passed unanimously.**

Samantha L. McIlwain made a motion, seconded by Brett S. Bowes to pay the **Monthly Bills in the amount of \$30,113.08. The motion passed unanimously.**

Brett S. Bowes made a motion seconded by Lisa L. Urbine that the **meeting be adjourned at 8:47 p.m. The motion passed unanimously.**

*Barbara C. Schmeidler*